**National Space Grant Alliance**

**Alliance Board Teleconference – August 18, 2011**

**Participants**: Chris Brown, Mary Sandy, Chris Koehler, Angela DesJardin, Yervant Terzian, Dick Henry, John Gregory, Paul Johnson, Pete Schultz, Jaydeep Mukherjee

**Guests:** Carolyn Fuller, Joe Danek, Steve Ruffin, Elizabeth Armstrong

**July 21 Minutes**: Mary Sandy moved to accept the minutes; John Gregory seconded the motion. All in favor

**Alliance sessions in Green Bay:** Chris Brown notified the Alliance Board that the Board will meet from 11am to 1pm on September 21, 2011 at Green Bay, WI while the General Alliance meeting will be held at 5pm on September 21, 2011 at the general meeting room.

**Aug 10-11, 2011 DC trip report:** Chris Brown, Mary Sandy, and Steve Ruffin gave their feedback on their meeting with the officers of the Office of the Science and Technology Policy (OSTP). Some of the feedback the group received was working with other agencies and leveraging the network. There was a discussion on the next steps to take. Chris Brown wanted the Board to focus on the Senate Appropriations sub-committee and mentioned that Texas and Maryland were the most important states. Carolyn Fuller added that it will be difficult to meet with the members of the sub-committee as they are not in town now. Chris Brown asked the Directors to encourage their senators to contact the sub-committee chair. Mary Sandy added that the sub-committee chair needs to hear from the other members of the sub-committee.

Chris Brown took the task to come up with a list of Alliance Board members to contact the state directors whose states have senators in the sub-committee. Elizabeth Armstrong will call the staff members of the senate subcommittee and make appointments from August 30, 2011 onwards.

**Meeting with Leland Melvin:** Dick Henry talked about his contact with Leland Melvin at the NASA meeting at the University of Maryland. Joe Danek stated that we should ask for a meeting with Leland Melvin. Mary Sandy added that Chris Brown should request the meeting with Leland Melvin on behalf of the Alliance. Yervant Terzian cautioned the Board not to meet Leland as representative of the Alliance but to meet him on behalf of the Directors or meet with him with a few selected Directors. Chris Brown said that he will draft the email that will be sent to Leland Melvin and will ask Mary Sandy and John Gregory to critique the email.

**Draft Documents from Mary Sandy:** There was a discussion on the contents of the 2 draft documents prepared by Mary Sandy for the Alliance Board consideration today. The first is a cover note to Directors which should also be copied to coordinators. The second is the call to action that Directors would share with our constituents/affiliates/partners. The consensus was that that Mary will rewrite the draft and will send it to the committee. The Letter should be sent to Senators and not NASA.

**Ex Com report:** Chris Koehler did not have anything to report since he has not heard back from Diane Detroye

**Next Telecon:** The next teleconference is scheduled for September 15th at 3:00pm EDT

Meeting adjourned at 4:40PM

Respectfully submitted,

Jaydeep Mukherjee