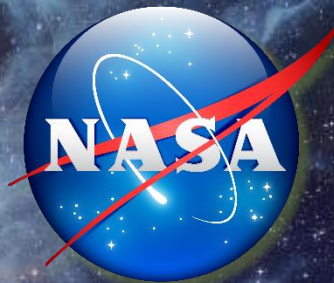


# Possible Match Sources

National Council of Space Grant Directors

Mary Sandy, Virginia Space Grant  
Consortium

September 15, 2017



# Possible Match Sources

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- State:
  - Budget Line Item.\*
  - Funding from State Agencies for Grants/Projects.\*
- Affiliates:
  - Matching contributions for projects.
    - New Investigator Awards.\*
    - Fellowships.\*
  - Time spent by Members in Meetings and for Projects (In-Kind; Contributions Form Signed by Donor).
  - Other match provided.
- Industry:
  - Internships.\*
  - Cash Contributions to Programs.
  - Contributed Time by Industry Personnel for Projects, Meetings, Review Panels, etc. (In-Kind; Contributions Form Signed by Donor).

\* *Denotes Match typically used by the Virginia Space Grant Consortium for Space Grant Award*



# More Possible Match Sources

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- Discretionary Funding:
  - Fees collected for conferences/workshops.
  - Funds used from Space Grant Foundation Account.
  - Remaining Funds from Fixed Price Contracts.
  - Royalties.
- Foundation Grants and other Non-federal Funding.
- Donations (Space Grant Foundation can hold these if Consortia don't have on-site mechanism).
- Contributed conference or meeting space (In-Kind; Contributions Form or Statement Signed by Donor).
- Check with your sponsored programs office:
  - Office space.
  - Indirect cost recovery used as discretionary income for projects.
  - Waived Indirect costs.



# Contributions Form

## Easy Way to Document In-Kind Match

VSGC USE ONLY

Project No. \_\_\_\_\_

Amount \_\_\_\_\_

**Virginia Space Grant Consortium**

**CONTRIBUTION CERTIFICATION FORM**

The Virginia Space Grant Consortium is funded by the National Aeronautics and Space Administration to improve math, science, technology and engineering education and to enhance aerospace and high tech research capabilities in Virginia. NASA requires us to report matching contributions to our programs. These can include the time and expenses of participants in Consortium activities that are not paid through federal funds from any other source. Examples are the value of your transportation and time attending a VSGC meeting and participating in a program. Other contributions might include providing a meeting room, conference meals, breaks, etc. If you, or your organization, are making such a contribution, please fill out this form. This information is strictly confidential, and will be used only by the VSGC to calculate total contributions to the Consortium for reporting purposes.

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1. **CONTRIBUTOR** **TRAVEL EXPENSES CONTRIBUTED:**

a. Name: \_\_\_\_\_ \$ \_\_\_\_\_ transportation

b. Title: \_\_\_\_\_ \$ \_\_\_\_\_ food/lodging

c. Organization: \_\_\_\_\_ \$ \_\_\_\_\_ other

e. Mailing Address: \_\_\_\_\_ d. Other contribution  
(please describe and cost):  
\_\_\_\_\_

f. Telephone: \_\_\_\_\_

2. **CONSORTIUM EVENT** **CERTIFICATION**

a. Title or brief description: \_\_\_\_\_ *I certify that the information given  
is correct.*  
\_\_\_\_\_

b. Location: \_\_\_\_\_ Date: \_\_\_\_\_

c. Date(s): \_\_\_\_\_

3. **CONTRIBUTION**

a. Amount of time contribution in days (8 hours = 1 day): \_\_\_\_\_

b. days \_\_\_\_\_ or in hours: \_\_\_\_\_ hrs

c. Time cost basis (please fill in any one of these cost bases figures so that the business office may compute a dollar amount for your contributed time)

\$ \_\_\_\_\_ per hour

\$ \_\_\_\_\_ per day

\$ \_\_\_\_\_ per year

4. **CONGRESSIONAL DISTRICTS SERVED:** \_\_\_\_\_

Thank you for your help. Please give this form to the project director or a member of the Consortium staff, or mail to: Mary L. Sandy, Director  
Virginia Space Grant Consortium  
600 Butler Farm Road, Suite 2200  
Hampton, VA 23666

Revised 9/11/17



# Annual Financial Summary with Match and Contributed Costs (Cash and In-Kind)

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- VSGC does annual summary for presentation to Board of Directors and Advisory Council.
- Shows all funding sources, including federal.
- Shows leveraging of NASA Space Grant and State Dollars.
- Effective way to highlight public/private partnership.
- We only collect cost data for reasonable matches and contributions.

## Notes:

- All reported match must be documented for audit purposes.
- Cannot double count match.

